



Gramonnati Mandal's

Arts, Commerce & Science College

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NAAC - Re-accredited 'A' Grade College

Affiliated to Pune University

ID. No. - PU/PN/AC/100/(1993)

College Internal Committees

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COMMITTEES AND COLLEGE MISSION

Committees are framed to implement the College Mission. The College Mission will act as the benchmark for setting as well as evaluating the objectives, goals and targets of the committees.

COMMITTEES

There are three types of committees framed in this college-

- (a) Statutory committees-
- (b) Non-statutory committees, and
- (c) Ad-hoc committees.

Statutory committees are those that are constituted as per the provisions of University Statutes, government rules and stipulations of higher authorities like the UGC. The tenure and constitution of these committees will be determined by the G.B. as per rule.

Non-statutory committees are those that are appointed by the Principal in order to bolster the college administration.

Ad-hoc committees are those that are framed on purely temporary basis for performing contingency duties.

The members of the non-statutory Committees can be changed/ replaced by the Principal in consultation with the College Administration. These committees may be further split for convenience of functioning. The Office Superintendent (O.S.), in consultation with appropriate bodies, will finalize names of non-teaching staff members of non-statutory committees whose functions are mostly administrative.

Committees are constituted to stream line the college administration. They are supposed to execute curricular, co- curricular and extra – curricular activities and smoothen the functioning Of the college administration. They shall work towards achieving the college mission.

College Development Committee (CDC)

(Statutory Committee) (With composition)

Sr. No.	Designation in CDC	Name	Position Held in the Institution/Society
1	Chairperson of the management/ Trust nominee	Hon. Anil G. Meher	President
2	Secretary of the management or his nominee	Hon. Prakash V. Pate	Management Representative
3	Local member nominated by the management	Hon. Ravindra Pargavkar	Management Representative
4	Local member nominated by the management	Hon. Dr. Anand Kulkarni	Management Representative
5	Local member nominated by the management	Hon. Arvind K. Meher	Management Representative
6	Head of department nominated by the principal or the head of the institution	Dr. S. D. Takalkar	Head, Dept. of Commerce
7	Chairman of IQAC Committee	Dr. A.B. Kulkarni	Professor, Dept. of English
8	Teacher Representative	Dr. S. B. Kaphale	Professor, Dept. of Geography
9	Teacher Representative	Dr. U. A. Pathare	Professor, Dept. of History
10	Teacher Representative	Dr. S. B. Kudekar	Professor, Dept. of Physics
11	Non- teaching Representative	G. R. Kashid	Lab Assistant
12	Local Member Nominated	Prin.Dr. Milind Bhujbal	Research Field Representative
13	Alumni Representative	Dr. V. T. Pate	Alumni Representative
14	Student Representative	Kum. Radhika Sakharam Thete	Student Representative
15	Member- Secretary	Dr. A. B. Kulkarni	Principal

Admission Committee

Objective: To efficiently manage the college admission and maintain the College Website

Functions: The committee will

- formulate and execute the admission criteria ensure filling up seats according to merit & intake capacity
- ensure temporary transparency in admission
- screen applicants for admission to various courses
- revise and update college prospectus
- regulate subject and shift changing
- Send admission report to University & Govt.
- periodically update the information posted on the website

Sr. No.	Name of the Committee Member	Designation
1	Dr. S. B. Kaphale	Arts faculty Co-ordinator
2	Dr. R. J. Jamadar	Science faculty Co-ordinator
3	Dr. S. D. Takalkar	Commerce faculty Co-ordinator
4	Dr. J. P. Bhosale	Commerce Research Centre Co-ordinator
5	S. B. Kudekar	BBA/BCA, Co-ordinator
6	Dr. U. A. Pathare	All Arts PG Admissions
7	S. S. Shaikh	M. Sc. PG Admissions
8	S. S. Kotwal	Member
9	N. D. Wabale	Member
10	Dr. G. B. Hole	Vice Principal
11	Dr. A. B. Kulkarni	Principal

Time-Table Committee

Sr. No.	Name of the Committee Member	Designation
1	Dr. A. B. Kulkarni	Principal
2	G. B. Hole	Vice-Principal
3	Dr. S. B. Kaphale	Arts faculty Co-ordinator
4	Dr. R. J. Jamadar	Science faculty Co-ordinator
5	Dr. S. D. Takalkar	Commerce faculty Co-ordinator
6	S. B. Kudekar	BBA/BCA, Co-ordinator

Discipline and Policy Committee

Objective: To attend the Students' grievances and recommend suitable redressal measures & to ensure overall discipline

Function: This committee will

- scrutinize, investigate & consider all complaints grievances of the students
- maintain a record of the Grievances redressed/reported/referred
- regulate & enforce discipline among the students of the college
- take appropriate action wherever necessary

Sr. No.	Name of the Committee Member	Designation
1	Dr. A. B. Kulkarni	Chairman,Principal
2	Prof. G. B. Hole	Vice-Principal
3	Dr. S. B. Kaphale	Arts faculty Co-ordinator
4	Dr. R. J. Jamadar	Science faculty Co-ordinator
5	S. S. Shaikh	Science PG Co-ordinator
6	Dr. S. D. Takalkar	Commerce faculty Co-ordinator
7	Dr. J. P. Bhosale	Commerce PG Co- ordinator
8	S. B. Kudekar	BBA/BCA Co-ordinator
9	Omkar Meher	Director (Sports)
10	R. C. Bankhele	Librarian

IQAC Committee and NAAC Committee

Objective: To cultivate quality culture in Teaching Learning

Function: This committee will

- prepare plan of action for academic improvement
- try to implement the projects adopted monitor the state of progress
- adopt remedial measure if the progress is halted
- help teachers in matter of promotion through CAS
- improve the overall academic ambience of the College

Sr. No.	Name of the Committee Member	Designation
1	Hon. Anil G. Meher	Chairman, Gramonnati Mandal
2	Dr. A. B. Kulkarni	Chair-person, Principal
3	Dr. A. B. Kulkarni	IQAC Co-ordinator
4	Dr. J. P. Bhosale	NAAC Co-ordinator
5	Dr. R. J. Jamadar	Administrative Officer
6	Dr. A. M. Kanade	Member
7	S. S. Shaikh	Member
8	Sachin Gaikwad	Alumni Representative
9	S. A. Kulkarni	Office Representative
10	Arvind Brahme	Architect
11	Atul Kulkarni	Industry Representative

Research and QIP Committee

Objective: Promoting Research activity & output of the College

Function: This committee will

- motivate faculty to apply for MRP and other research projects
- arrange for publishing research journals
- identify emerging areas of research
- arrange for promoting consultancy service
- Apply for research schemes, equipment grant, building grant and other grants schemes of the University under Quality Improvement Program (QIP)

Sr. No.	Name of the Committee Member	Designation
1	Dr. A. B. Kulkarni	Chairman, Principal
2	G. B. Hole	Member, Vice Principal
3	Dr. U. A. Pathare	Member
4	Dr. L. K. Gaikwad	Member
5	Dr. J. P. Bhosale	Member
6	Dr. S. D. Takalkar	Member
7	Dr. A. M. Kanade	Member
8	Dr. S. M. Fulsundar	Member
9	P. B. Sutar	Member

UGC Committee

Objective: Proper utilization of UGC grants.

Function: The committee will

- see to it that plan- proposals are submitted to the UGC on time
- allocate fund received prioritizing need and necessity
- ensure proper utilization of fund within the date specified
- guarantee utilization of fund for the purpose it has been released by the UGC
- submit audited utilization certificate within date

Sr. No.	Name of the Committee Member	Designation
1	S. S. Shaikh	HOD Representative
2	P. B. Sutar	Member
3	G. B. Hole	Member, Vice-Principal
4	Dr. A. B. Kulkarni	Member, Principal
5	S. A. Kulkarni	Member, OS

Social Science Association

Sr. No.	Name of the Committee Member	Designation
1	Dr. U. A. Pathare	Chairman
2	Dr. L. K. Gaikwad	Member
3	Dr. R. B. Gonge	Member
4	Dr. S. B. Kaphale	Member
5	Dr. D. B. Shivane	Member
6	Dr. S. M. Fulsundar	Member
7	Prof. A. P. Kamble	Member
8	G. B. Hole	Member, Vice-Principal
9	Dr. A. B. Kulkarni	Member, Principal

Board of Student Development

(Statutory Committee)

Sr. No.	Name of the Committee Member	Designation
1	Dr. L. K. Gaikwad	Chairman
2	Dr. R. J. Jamadar	Member
3	Dr. A. R. Ghumatkar	Member
4	Dr. S. B. Kaphale	Member
5	Adv. Sandip Naik	Member
6	Dr. S. D. Takalkar	Member
7	Omkar Meher	Member
8	Swapnil Kamble	Member
9	Dr. D. B. Shivane	Member
10	Dr. A. B. Kulkarni	Principal

Examination Committee

(Statutory Committee)

Objective: Smooth conducting of examination

Function: The Committee will

- collect statistics on various subjects/papers and enrolment therein including roll numbers of students
- arrange for paper setting by faculty & printing of QP
- prepare examination blocks, requisition invigilators and support staff
- allot supervision duties
- conduct the examination as per the schedule
- calculate allowance due for invigilation/examination duty

Sr. No.	Name of the Committee Member	Designation
1	Dr. R. B. Gonge	Chairman, CEO
2	Dr. S. D. Takalkar	Member
3	Dr. J. P. Bhosale	Member
4	Dr. R. J. Jamadar	Member
6	Dr. S. B. Kaphale	Member
7	Dr. G. B. Hole	Member, Vice-Principal
8	Dr. A. B. Kulkarni	Member, Principal
9	S. A. Kulkarni	Member, O S
10	S. K. Fulsundar	Member
11	A. S. Khaire	Member

National Service Scheme (NSS) Committee

Objective: To help P.O. in conducting socially relevant programmes.

Function: The Committee will

- provide logistics and advisory support for execution of NSS Programmes
- prepare an annual calendar of NSS activities
- co-ordinate activities of NSS students
- conduct periodic review meetings involving programme officers and students
- conduct various programmes for the realization of the committee objectives

Sr. No.	Name of the Committee Member	Designation
1	Swapnil Kamble	Program Officer
2	Vaishali Modhave	Program Officer
3	Vaibhav Shinde	Program Officer
4	Ashwini Gaikwad	Program Officer
5	Mukul Auti	Program Officer
6	Vaishali Wagh	Program Officer
7	Sanket Waman	Program Officer

NCC Committee

Sr. No.	Name of the Committee Member	Designation
1	Capt. Dr. D. B. Shivane	ANO
2	Omkar Meher	Member
3	Dr. A. B. Kulkarni	Member, Principal
4	Prof. G. B. Hole	Member, Vice Principal

Library Committee

Objective: To enrich Library collection and improve usage

Function: The committee will

- arrange for procuring subject wise books/magazines/journals
- recommended measures for upgrading the library facilities
- look after internet facilities
- liaison between the library, the student and the faculty
- strive for enriching stock with e-resources
- ensure optimal use of library collection by students & staff
- cause periodic stock verification as per rule

Sr. No.	Name of the Committee Member	Designation
1	Prof. R. C. Bankhele	Librarian, Chairman
2	Prof. G. B. Hole	Member, Vice-Principal
3	Dr. A. M. Kanade	Member
4	Dr. J. P. Bhosale	Member
5	Dr. A. B. Kulkarni	Member, Principal
6	S. A. Kulkarni	Member, O. S.
7	A.S. Khaire	Member
8	J. R. Bhujbal	Member

Sports Committee

Objective: To create scope for cultivation of skill in games & sports

Function: The committee will

- arrange physical fitness programmes
- arrange competitive sports programmes
- raise and administer funds for the above purpose
- prepare sports schedule for the year
- escort college sports achievers to sports meet outside the college
- arrange for regular use of multigym cum fitness centre

Sr. No.	Name of the Committee Member	Designation
1	Omkar Meher	Chairman
2	Dr. S. B. Kaphale	Member
3	Dr. V. T. Kute	Member
4	Dr. D. B. Shivane	Member
5	Dr. S. D. Takalkar	Member
6	Prof. N. A. Kurhade	Member
7	Prof. G. B. Hole	Member, Vice-Principal
8	Dr. A. B. Kulkarni	Member, Principal

Placement Cell, Competitive Exam, Coaching and Career Guidance

Objective: To guide students in the matter of career options, and also to promote entrepreneurship.

Function: The committee will

- help learners explore career options
- make assessment of students efficiency & groom them for job they are fit for
- provide career guidance to students on the basis of their aptitudes & groom them for the jobs they are fitter
- invite commercial/ industrial organizations to the campus for conducting campus interviews and recruitment
- promote self-reliance among students
- select students for participation in recruitment drive organized by other institutions

Sr. No.	Name of the Committee Member	Designation
1	D. T. Gajulwar	Chairman
2	A. P. Kambale	Member
3	D. M. Wagh	Member
4	A. A. Pingale	Member
5	P. V. Awate	Member
6	S. D. Waman	Member

Counselling Cell

Sr. No.	Name of the Committee Member	Designation
1	Dr. D. B. Shivane	Chairman
2	Omkar Meher	Member
3	Dr. S. B. Kaphale	Member
4	Dr. R. J. Jamadar	Member
5	Dr. S. D. Takalkar	Member
6	Prof. S. B. Kudekar	Member
7	S. A. Kulkarni	Member
8	A. A. Diwate	Member

Grievance Committee (Staff and Student Grievances)

(Statutory Committee)

Sr. No.	Name of the Committee Member	Designation
1	S. S. Shaikh	Chairman
2	Dr. A. B. Kulkarni	Member, Principal
3	Prof. G. B. Hole	Member, Vice-Principal
4	Dr. J. P. Bhosale	Member
5	S. A. Kulkarni	Member, O. S.
6	K. G. Sonawane	Woman Member
7	Dr. A. R. Ghumatkar	Woman Member
8	Adv. S. G. Nimbarkar	Woman Member

Committee for Prevention of Sexual Harassment (Vishakha Committee)

(Statutory Committee)

Sr. No.	Name of the Committee Member	Designation
1	Dr. M. E. Dongare	Chairman
2	Prof. G. B. Hole	Member, Vice-Principal
3	Dr. A. B. Kulkarni	Member, Principal
4	S. A. Kulkarni	Member, O. S.
5	K. G. Sonawane	Woman Member
6	Dr. A. R. Ghumatkar	Woman Member
7	A. P. Dhepe	Woman Member
8	Adv. S. G. Nimbarkar	Woman Member

College Magazine Committee

Objective: To nurture the creativity of the learners

Function: The committee will

- decide on the issues and themes of social awareness women empowerment etc. that will form the basis of each edition of the magazine
- provide the editorial support to the magazine
- invite literary and other creative contributions
- arrange for competition so that the best contribution could be selected for publication
- provide students with some training in editorial work
- ensure regular publication of the wall magazines

Sr. No.	Name of the Committee Member	Designation
1	Dr. S. D. Takalkar	Chief Editor
2	Dr. L. K. Gaikwad	Exec. Editor
3	Dr. A. V. Kale	Asst. Editor
4	Dr. A. B. Kulkarni	Asst. Editor
5	Dr. A. R. Ghumatkar	Asst. Editor
6	Dr. M. E. Dongare	Asst. Editor
7	Dr. R. J. Jamadar	Asst. Editor
8	Dr. D. B. Shivane	Asst. Editor
9	Dr. S. M. Fulsundar	Asst. Editor
10	Dr. S. B. Kaphale	Asst. Editor
11	S. A. Kulkarni	Asst. Editor
12	V. N. Bhujbal	Asst. Editor

Cultural Committee

Objective: To create and ambience for expression and development

Function: This committee will

- conduct annual cultural competition
- arrange for cultural presentation on various college occasions
- prepare the students for cultural competition outside the college
- select students who are to represent the college in off-campus platforms

Sr. No.	Name of the Committee Member	Designation
1	S. S. Shaikh	Chairman
2	S. B. Kudekar	Member
3	Dr. V. T. Kute	Member
4	Dr. M. B. Kasabe	Member
6	Dr. M. K. Kalbhor	Member
7	A. A. Pingale	Member
8	G. B. Hole	Member, Vice-Principal
9	Dr. A. B. Kulkarni	Member, Principal

Committee for Elocution & Debating Competition

Sr. No.	Name of the Committee Member	Designation
1	Dr. M. E. Dongare	Chairman
2	Dr. M. B. Kasabe	Member
3	P. D. Mohite	Member
4	A. A. Divate	Member
5	P. V. Awate	Member
6	G. B. Hole	Member, Vice-Principal
7	Dr. A. B. Kulkarni	Member, Principal

Birth-Death Anniversary Committee

Sr. No.	Name of the Committee Member	Designation
1	A. P. Kamble	Chairman
2	S. S. Kadam	Member
3	S. B. Kharat	Member
4	A. A. Gaikwad	Member
5	G. B. Hole	Member, Vice-Principal
6	Dr. A. B. Kulkarni	Member, Principal
7	G. R. Kashid	Member
8	J. G. Gulve	Member

Science Association

Sr. No.	Name of the Committee Member	Designation
1	K. G. Sonawane	Chairman
2	A. B. Dhepe	Member
3	Dr. R. J. Jamadar	Member
4	Dr. G. B. Hole	Member, Vice-Principal
5	Dr. A. B. Kulkarni	Member, Principal

Commerce Association

Sr. No.	Name of the Committee Member	Designation
1	Dr. S. D. Takalkar	Chairman
2	Dr. J. P. Bhosale	Member
3	Dr. A. R. Ghumatkar	Member
4	Dr. V. S. Modhave	Member
5	Dr. M. K. Kalbhor	Member

Language Association

Sr. No.	Name of the Committee Member	Designation
1	Dr. M. B. Kasabe	Chairman
2	Dr. M. E. Dongare	Member
3	Dr. A. V. Kale	Member
4	P. D. Mohite	Member
5	Dr. A. B. Kulkarni	Member
6	Dr. V. T. Kute	Member
7	P. P. Wavhal	Member
8	A. A. Bhor	Member
9	V. B. Shinde	Member
10	P. D. Mohite	Member

Hostel Committee

Objective: To look after the hostel affairs

Function: This committee will

- take decisions regarding hostel administration
- address problems regarding running of the mess of each hostel
- hostel staff discharge duty with responsibility
- recommend disciplinary measure in case of violation of rule by staff or students

Sr. No.	Name of the Committee Member	Designation
1	Dr. A. V. Kale	Chairman
2	Dr. G. B. Hole	Member, Vice Principal
3	Dr. A. B. Kulkarni	Member, Principal
4	S. A. Kulkarni	Member, O. S.
5	A. B. Dhepe	Woman Member
6	Dr. S. A. Jagdale	Woman Member

Right to Information Act (RTI) Committee

Sr. No.	Name of the Committee Member	Designation
1	Dr. G. B. Hole	Information Officer
2	S. A. Kulkarni	Asst. Info. Officer
3	Dr. A. B. Kulkarni	Appelate Officer, Principal
4	J. G. Gulve	Assistant Member
5	S. J. Dhede	Assistant Member
6	S. S. Kotwal	Assistant Member
7	P. K. Kashid	Assistant Member

Board of Extramural Studies

Sr. No.	Name of the Committee Member	Designation
1	Dr. A. V. Kale	Chairman
2	Dr. M. E. Dongare	Member
3	S. A. Kulkarni	Member
4	Dr. S. D. Takalkar	Member
5	S. D. More	Student Member
6	S.A.Said	Student Member
7	Dr. A. B. Kulkarni	Member, Principal

Environmental Awareness Committee

Sr. No.	Name of the Committee Member	Designation
1	Dr. S. B. Kaphale	Chairman
2	Dr. A. M. Kanade	Member
3	A. J. Wajage	Member
4	Dr. R. J. Jamadar	Member
5	A. A. Gaikwad	Member
6	R. V. Varpe	Member
7	A. B. Surve	Member

Alumni Committee

Sr. No.	Name of the Committee Member	Designation
1	Dr. S. M. Fulsundar	Chairman
2	Arun Genbhau Hinge	Member
3	Prashant Vishwas Kutal	Member
4	Jayashri Dattatray Gadge	Member
5	Manisha Anil Kale	Member
6	Reenali Mayuresh Waman	Member
7	Pragati Nivrutti Pate	Member
8	Dr. L. K. Gaikwad	Member
9	S. S. Kotwal	Member
10	G. B. Hole	Member, Vice-Principal
11	Dr. A. B. Kulkarni	Member, Principal

Parent – Teacher Association

Sr. No.	Name of the Committee Member	Designation
1	Dr. S. M. Fulsundar	Chairman
2	Dr. S. D. Takalkar	Member
3	Dr. J. P. Bhosale	Member
4	Dr. V. T. Pate	Member
5	Dr. A. A. Jagdale	Member
9	Arts, Commerce, Science, BBA/BCA / PG Co-ordinator	Members
10	G. B. Hole	Member, Vice-Principal
11	Dr. A. B. Kulkarni	Member, Principal
12	N. A. Kurhade	Member
13	M. N. Auti	Member
14	S. J. Dhede	Member

Staff Academy

Sr. No.	Name of the Committee Member	Designation
1	Dr. V. T. Kute	Chairman
2	Dr. A. R. Ghumatkar	Member
3	Dr. M. B. Kasbe	Member
4	Dr. A. M. Kanade	Member
5	A. A. Diwate	Member
6	G. B. Hole	Member, Vice-Principal
7	Dr. A. B. Kulkarni	Member, Principal

Staff welfare committee

Sr. No.	Name of the Committee Member		Designation
1	R. C. Bankhele,	Librarian	Chairman
2	S. B. Kaphale	Teacher	Member
3	S. D. Takalkar	Teacher	Expert Director
4	M. E. Dongare	Teacher	Member
5	A. R. Ghumatkar	Teacher	Member
6	P. D. Bankar	Teacher	Member
7	G. R. Kashid	Non-Teacher	Member
8	D. C. Gunjal	Non-Teacher	Member
9	S. D. Dumbre	Non-Teacher	Member
10	G. B. Hole	Vice-Principal	Member
11	Dr. A. B. Kulkarni	Principal	Member

Purchase committee

Objective: To ensure that quality materials are procured and standard purchase procedures are followed in major & minor purchases.

Function: The sub-committee will

- collect and compile list of equipment, computers, chemicals, apparatus, glassware, and other miscellaneous items required throughout the year by the office and the departments
- invite sealed tenders quoting the rates for the supply of items from the manufacturers, suppliers and dealers
- open the tenders in presence of the Principal and scrutinize the validity of the tenders
- record the resolutions of the meeting
- recommend the purchase of the items in case of valid tenders
- have a sub-group who will make market survey for purchase and sign rate verification certificate

Sr. No.	Name of the Committee Member	Designation
1	Dr. A. B. Kulkarni, Principal	Chairman
2	G. B. Hole, Vice-Principal	Member
3	S. A. Kulkarni, O.S.	Member
4	Head of the Concerned Dept.	Member
5	S. J. Dhede	Member
6	N. D. Wabale	Member

Anti-Ragging committee

Sr. No.	Name of the Committee Member	Designation
1	S. B. Kudekar	Chairman
2	G. B. Hole	Member, Vice-Principal
3	Dr. A. B. Kulkarni	Member, Principal
4	S. A. Kulkarni	Member, Office Superintendent
5	Hon. Mahadev Shelar Saheb	P I Narayangaon
6	S. S. Shaikh	Member
7	Dr. A. R. Ghumatkar	Member
8	K. G. Sonawane	Member
9	Adv. Ram Bhalerao	Member
10	S. B. Wagh	Security
11	Jayashri Vinchurkar	Hostel warden
12	Ravindra Pate	Reporter
13	Choudhari Ashok Govinda	Parent Representative

Health Department committee

Sr. No.	Name of the Committee Member	Designation
1	A. P. Kamble	Chairman
2	P. V. Awate	Member
3	Dr. S. A. Jagdale	Member
4	V. P. Wagh	Member
5	R. A. R. Shaikh	Member
6	R. R. Chaskar	Member
7	P. D. Bankar	Member
8	G. B. Hole	Member, Vice-Principal
9	Dr. A. B. Kulkarni	Principal
10	S. A. Kulkarni	Member, Office Superintendent

∞∞∞∞∞ End of Document on COMMITTEES ∞∞∞∞∞