

Arts, Commerce & Science College, Narayangaon.**First year of BBA & BBA(CA)
Academic Year 2024 – 2025****Schedule of Institute Level ACAP Allotment Round****Date: 23/10/2024**

Sr. No.	Activity	Tentative Schedule
1.	Release of advertisement for probable vacancies after CAP rounds on Institute website & Notice Board and in Newspaper	24 th October 2024 (Website and Notice board) 24 th October 2024 (Newspaper)
2.	Display & publishing of information brochure, admission process and ACAP round schedule on Institute website & Notice Board	24 th October 2024 (Newspaper)
3.	Submission of application form by eligible candidates	25 th & 26 th October 2024 (Up to 3.00 pm)
4.	Display of seat matrix	26 th October 2024 (Up to 4.00 pm)
5.	Display of provisional merit list	26 th October 2024 (Up to 5.00 PM)
6.	Submission of grievance (if any)	27 th October 2024 (Up to 10.00 AM)
7.	Display of final merit list	27 th October 2024 (Up to 12.00 PM)
8.	Display of provisional allotment	27 th October 2024 (Up to 1.00 PM)
9.	Reporting of the candidates to the respective institute as per allotment	27 th October 2024 (from 1.00 pm) to 28 th October 2024 (Up to 4.00 PM)
10	Cut-off Date for all type of admissions for the Academic Year 2024-25	28 th October 2024 (Up to 5.00 PM)

Important Note:

1. All candidates whose names appeared in the Institute's final merit list published previously for ACAP Rounds shall fill out the considered for this round & they need not pay again.

2. Even if they have filled in the options previously, they shall fill out the options once again.

Admission rules:

1. The schedule given above is provisional & may change due to unavoidable circumstances. The revised schedule will be notified separately.

2. Application should be submitted on or before the last date as notified. Applications received after the last date or incomplete applications will not be accepted.

3. Link for application portal for Institute Level Allotment / Direct Counseling (SPOT - ACAP) Round Admission:

<https://forms.gle/RccoBN3vAacrnMC7>

The candidate shall produce the documentary evidence strictly in support of their claims made in the applications. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the scheduled period mentioned above, the candidate forfeits the claim of allotted seat.

5. Document verification for admission is mandatory to be done “in person” by the Candidate at the Institute.

6. Candidates shall confirm the admission by paying the requisite amount of fees and by submitting required documents in original at the time of reporting to the Institute.

7. The admissions will be done as per the guidelines of Govt. of Maharashtra – State Common Entrance Test Cell.

8. Any Vacancies after this Institute Level ACAP Round will be uploaded on Institute’s website. These vacancies will be filled by conducting additional round/s if any. Detailed schedule will be displayed on Institute’s website later.

9. The decision of the Chairman Admission committee shall be final and binding.

Principal